FEDERATION OF NORTH CAROLINA HISTORICAL SOCIETIES
2022 MINI-GRANT APPLICATION

FREQUENTLY ASKED QUESTIONS

Q. Who is eligible to apply for a Federation mini-grant?

A. Any member organization of the Federation of North Carolina Historical Societies is eligible and encouraged to apply. More information on membership can be found here.

Q. What is the maximum award amount?

A. The maximum monetary award is $1,500. Grant recipients who are completing interpretive projects, such as exhibit or program development, have the option to submit their materials to Federation board members for content review as part of their award.

Q. How many grants does the Federation award?

A. The Federation has committed $3,000 for mini-grants in 2022. We expect to award two grants at or near the maximum amount, but if several smaller requests are viable, more projects may be funded.

Q. How long is the grant period?

A. Grants applications must be submitted by January 31. Award recipients will be notified by February 28, and funds will be provided in advance of the project. The project must be completed within the calendar year. An extension of the grant period may be granted under extenuating circumstances, and recipients are required to request this extension in writing as soon as possible. Following the completion of the project, but before January 31 of the following year, grant recipients must report on and provide documentation (e.g., receipts) of their expenses.

Q. Do I have to provide matching funds?

A. No, applicants are not required to provide matching funds. However, if your project would require additional funding beyond the maximum award amount, please provide documentation on how those funds have been or will be secured.

Q. Will my application be looked on more favorably if I have matching funds or project partners?

A. No. While the Federation invites collaboration among organizations, this is not a requirement, and it will not affect how your application is evaluated.

Q. What are some examples of projects that the Federation is excited to fund?

A. The Federation welcomes applicants to submit funding requests for a variety of projects. Some examples include, but are not limited to, the following:

- Exhibition development—*Exhibit furniture and display materials*
- Collections preservation—*storage supplies and equipment, hardware and electronic storage for digitization projects*
- Interpretive programs—*Seminars and lectures, guided tours, K-12 classroom materials and field trip program development, public events and festivals*

If you are unsure whether your project fits into one of these categories, please feel free to contact the Federation by emailing Brooke Csuka.

Q. How does the Federation select grant recipients?

A. An advisory board subcommittee of four rotating representatives from member organizations and two DNCR staff members review applications and recommend recipients for the entire advisory board's vote. (Subcommittee members' organizations may not apply while their representatives serve on the subcommittee.)

Q. What are the criteria for selection?

A. Stronger interpretive projects will be grounded in research/ scholarship; stronger preservation projects will reflect an understanding of professional standards.

Q. If my organization is awarded a grant, what documentation will we need to provide after the project is completed?

A. Recipients will provide a simple report with expense documentation when the project is complete. Organizations that do not provide expense documentation when the project is complete will not be considered for future grants.

Q. If my organization received a mini-grant in the previous year, will that affect my current application?

A. All members, whether they have received funds from the program in prior years, are encouraged to apply at any time they need assistance. However, the Federation strives to support as many members as possible with the mini-grant program, and therefore an applicant's previous receipt of the award may influence how the application is evaluated against applicants who are new to the program. Additionally, if a recipient organization has not provided expense documentation for any previously funded project, it will not be considered for future grant awards.