2022 HISTORIC PRESERVATION FUND (HPF) GRANT FOR
CERTIFIED LOCAL GOVERNMENTS (CLG) APPLICATION FORM
(Deadline 11:59 p.m. Friday, April 22, 2022)

PROJECT INFORMATION (Please type or print)

Name of project: ___________________________________________

Project Type:
  ___ Archaeological Investigation
  ___ Architectural/Archaeological survey
  ___ National Register (NR) nomination
  ___ Survey publication manuscript
  ___ Architectural/engineering study. Name of NR property: _____________
  ___ Restoration/rehabilitation. Name of NR property: _____________
  ___ Educational Program
  ___ Other (specify): ____________________________________________

CLG GRANT - APPLICANT INFORMATION (CLG, or CLG commission)

Name of CLG governing board or CLG commission: _______________________________

Contact person: ___________________________________ Title: __________________

Address: ___________________________________________________________________

Telephone: ___________________ E-mail: ________________________________

Federal ID # ________________________________

Only CLGs or CLG commissions may apply for CLG grants. If the CLG is applying at the request of a nonprofit or educational institution, provide the following information:

Name of nonprofit or educational institution: ________________________________

Contact person: ___________________________________ Title: __________________

Address: ___________________________________________________________________

Telephone: ___________________ E-mail: ________________________________

**Please attach the CLG commission’s review comments or letter of support for this application.

LOCAL PROJECT COORDINATOR

Person who will be the local project coordinator (in most cases this will be the CLG staff):

Name: ____________________________ Title: ____________________________

Local government or organization: __________________________________________

Address: __________________________________________________________________

Telephone: ___________________ E-mail: ________________________________
COMMITMENT OF LOCAL MATCHING FUNDS
Name of donor: __________________________________________________________
Source of funds (e.g., general fund, private donations, foundation funds, etc): ________________
Amount of cash: __________ Other: __________ Date Available: ________________
Attach list if more than one donor.

BUDGET: AN ESTIMATE OF PROJECT COSTS
Submit an itemized budget for work to be accomplished with the proposed grant project and matching funds. Matching funds should be at least forty percent of total project costs. Please contact the grants coordinator if you have a project in mind, but the local government is unable to support a forty percent match.

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TOTAL ESTIMATED PROJECT COST $ ________________

GRANT REQUEST $ _________ LOCAL MATCHING FUNDS $ __________

Budget Notes:
Cash funds must be available for payment of direct costs, such as consultant/contractor fees, duplicating, and newspaper notices (for National Register historic districts with more that 50 owners). Be sure that grant funds are matched with sufficient local nonfederal cash match to meet this requirement. Funds should be available through the project completion deadline of September 8, 2023.

EQUAL OPPORTUNITY STATEMENT
** Please attach a completed “Equal Opportunity Statement“ signed by the applicant (see page 4)

ABSTRACT OF PROPOSED PROJECT
On a separate page, briefly describe what will be accomplished with the grant and matching funds and briefly describe how the project meets the goals of North Carolina’s historic preservation plan for 2013-2022 (see goals, attached). * Please limit the abstract to three double-spaced pages.

APPLICATION REMINDERS
✓ Attach an abstract of the proposed project and signed Equal Opportunity Statement.
✓ Contact Historic Preservation Office (HPO) staff for assistance in developing the project description and estimating the budget. A site visit may be needed. HPO staff contact information is listed in the Instructions.
✓ Applications for architectural surveys must include the estimated number of acres or square miles and estimated number of properties to be surveyed.
✓ Properties and districts proposed for nomination to the National Register must be on the HPO Study List and/or deemed potentially eligible by HPO staff.

✓ National Register historic district applications **must include a map** of the district and its estimated number of properties.

✓ National Register historic district nomination proposals must demonstrate local support.

✓ Archaeological survey project abstracts must be accompanied by a map (USGS Quad) showing the area(s) to be covered and an estimate of the acreage to be covered.

✓ Applications for predevelopment or development projects **must include photos** of the structure.

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** Historic Preservation Office or Office of State Archaeology staff member contacted regarding this application:**

_________________________________________ ____________ ______________________________
Name of HPO/OSA Staff Contacted DATE

CLG Applicant or Other Applicant:

_________________________________________ ______________________________
SIGNATURE of local government official or officer of the Applicant DATE

_________________________ ______________________________
NAME TITLE

If the applicant above is a local government or local historic preservation commission applying at the request of a non-profit organization or educational institution, an official of the nonprofit organization or educational institution must sign below:

_________________________________________ ______________________________
SIGNATURE of official of nonprofit or educational institution submitting application through a local government or historic preservation commission DATE

_________________________ ______________________________
NAME TITLE
EQUAL OPPORTUNITY STATEMENT


CLG Applicant or Other Applicant:

_______________________
Signature

_______________________
Date

_______________________
Name

_______________________
Title

_______________________
Name of local government, local historic preservation commission, nonprofit, or educational institution

Project: _______________________

**If the applicant is a local government or local historic preservation commission applying at the request of a non-profit organization or educational institution, an official of the nonprofit organization or educational institution must sign below:

_______________________
Signature

_______________________
Date

_______________________
Name

_______________________
Title

_______________________
Name of nonprofit or educational institution

Note: Acknowledgement of the Equal Opportunity Statement above shall accompany each application for federal funding. Receipt of this signed and dated statement will fulfill this requirement. The applicant must sign the statement; and, if the applicant is a local government or local historic preservation commission applying at the request of a nonprofit or educational institution, the nonprofit or educational institution must also sign the statement.