North Carolina State Historic Preservation Office (HPO) staff log and review nominations expeditiously as possible, generally in the order received. Please submit your complete first draft nomination packet at your earliest convenience, after the property has been approved for the North Carolina National Register Study List. The National Register listing process takes at least one year from initial application to approval by the National Park Service, depending on the volume of pending nominations, complexity of the nominated property and length of time the author requires to complete edits. When a nomination is up for review, HPO staff work closely with the applicant and nomination preparer to provide detailed professional feedback, creating optimal likelihood for approval by NC NRAC and NPS upon first submission. HPO staff will first complete a technical review of your submission. After passing the technical review checklist, HPO will log the draft nomination for substantive review.

Factors that may affect the nomination review schedule and placement on the NC National Register Advisory Committee (NRAC) agenda are a heavy influx of draft nominations (including drafts of federal grant-funded nominations that must be reviewed according to contract schedules), receipt of drafts completed without the assistance of a professional preparer, receipt of drafts for several large historic districts, or the need to review multiple intermediate drafts. Final-draft deadlines directly determine the NRAC meeting at which a nomination can be presented. These deadlines account for legal notification timelines required by federal regulation prior to NRAC’s consideration of the nomination. Meeting the deadline stated below does not guarantee that the nomination will be ready for review by the time of the targeted meeting. A final draft packet is one that the NC State Historic Preservation Office has determined is complete and correct after substantive review of up to two drafts.

FEBRUARY 10, 2022 MEETING

Study List Applications for consideration at the above meeting are due on or before Wednesday, December 29, 2021

National Register Nominations (within Certified Local Governments)
Complete Final Draft Packets due no later than Tuesday, November 30, 2021

National Register Nominations (outside Certified Local Governments)
Complete Final Draft Packets due no later than Monday, December 20, 2021

JUNE 9, 2022 MEETING

Study List Applications for consideration at the above meeting are due on or before Thursday, April 28, 2022

CLG National Register Nominations (within Certified Local Governments)
Complete Final Draft Packets due no later than Monday, March 28, 2022

Non-CLG National Register Nominations (outside Certified Local Governments)
Complete Final Draft Packets due no later than Tuesday, April 26, 2022

OCTOBER 13, 2022 MEETING

Study List Applications for consideration at the above meeting are due on or before Thursday, September 1, 2022

CLG National Register Nominations (within Certified Local Governments)
Complete Final Draft Packets due no later than Monday, August 1, 2022

Non-CLG National Register Nominations (outside Certified Local Governments)
Complete Final Draft Packets due no later than Wednesday, August 31, 2022

***NRAC meetings begin at 10:00 a.m. and are held in the third-floor conference room of the Archives and History/State Library Building at 109 East Jones Street, Raleigh, the second Thursday of February, June, and October. Due to health and safety precautions, in early 2022 HPO staff will assess whether 2022 meetings will be virtual or in person.