

Resources ADDED to Statewide Survey or LOST

Federal and State regulations require that Certified Local Governments update their surveys of historic resources by reporting properties whose existence was previously unknown, or whose significance was previously overlooked, and by reporting the loss of surveyed properties which have been destroyed. For survey purposes, relocation is considered the same as destruction.

Certified Local Governments are responsible for reporting this SURVEY information for any property within their jurisdiction, regardless of whether or not those properties have been locally designated or listed in the National Register.

It is not necessary to report this information in communities or counties where a survey is currently in progress.

This survey information is to be reported to the North Carolina Historic Preservation Office so that we can update our records. CLGs may forward it to us at any time, but are required to report it in their annual reports if they have not already done so. You are encouraged to consult with the Survey and National Register Branch of the North Carolina Historic Preservation Office and/or the Office of State Archaeology whenever you identify structures or archaeological sites which need to be added to the inventory.

IMPORTANT - when typing in comment boxes please do not write more than the box will hold without scrolling. This is to ensure that all of your text will display when printing. Each comment box will hold ABOUT 240 words before scrolling.

Resource Added Form

Please complete this form for each resource that needs to be ADDED to the survey. E-mail completed forms to kristi.brantley@ncdcr.gov. Thank you.

1. Certified Local Government Name

2. Historic Name of Property (Use current name if historic name is unknown)

3. Property Location

Number

Street/Route/SR

Town or Vicinity

County

4. Legal Owner

Name

Mailing
Address

City

State

ZIP

Telephone

E-mail

5. Outbuildings Present?

No

Yes (how many?)

6. Approximate Total Acreage

7. Date(s) of Building(s)

8. Architect or Builder (if known)

9. Other Skilled Craftsmen (if known)

10. Original Use

11. Present Use (if different)

12. Please generally describe architectural features, additions, remodelings, and alterations not apparent in photographs.

13. Briefly note any significant events, people, and/or families associated with the property. Detailed genealogical information is not necessary. List all sources of information.

14. Contact Person (if different from Owner, above)

Name	<input type="text"/>
Mailing Address	<input type="text"/>
City	<input type="text"/>
ZIP	<input type="text"/>
Telephone	<input type="text"/>
Fax	<input type="text"/>
E-mail	<input type="text"/>

15. Provide at least TWO current black and white photographs of the property. Interior photos are also recommended. Photos should be 4 x 6 inches in size and at least 300 pixels per inch (PPI) in resolution.

OK

16. Provide a map showing the location of the property. Also provide a general site plan noting any outbuildings and showing the general distribution or arrangement of features. A sketch map is acceptable. Include a "North" arrow. Be sure to include street and/or route numbers.

OK

17. Archaeological resources are known or thought to be present.

No

Yes

If archaeological resources are known or believed to be present, please contact John Mintz at the Office of State Archaeology as soon as possible regarding their documentation and protection.

John J. Mintz, State Archaeologist
4619 Mail Service Center
Raleigh, NC 27699-4619
(919) 814-6555
(919) 715-2671 FAX
john.mintz@ncdcr.gov

Signature

Designated CLG Staff Contact please sign below using the PDF "signature" feature:

1. At top right, choose "SIGN" from [TOOLS/SIGN/COMMENT]
2. Click "PLACE SIGNATURE"
3. In the dialogue box that pops up:
 - a. choose "TYPE MY SIGNATURE" or "DRAW MY SIGNATURE" or "USE AN IMAGE" (if you have a scan of your signature, for instance).
 - b. Click "ACCEPT"
 - c. Place your signature and resize if necessary
4. Click "DONE SIGNING" and then "CONFIRM"
5. Save the file
6. Click "UPLOAD"
7. Fill out the Adobe web page. Be sure to send to rob.crawford@ncdcr.gov. Check the box to agree to the terms, and click "DELIVER"
8. Done!

If you have any questions or problems completing the form or signing electronically, please contact Kristi Brantley, Local Government Coordinator, at kristi.brantley@ncdcr.gov.

I affirm that all information provided for the resource above is true and accurate to the best of my knowledge.

(place signature here)